



Dressage at Devon  
23 Dorset Rd, Devon, PA  
Volunteer@DressageatDevon.org

## Volunteer Job Description

### Volunteer Room Crew

**Overview:** Volunteers are the engine of the entire show! This crew is responsible for the orderly deployment of volunteers supporting the show in many ways. If you are friendly, organized, enthusiastic and can remain calm in occasional mayhem, this is a great assignment! Beginner friendly.

#### **What will I do?**

- Staff the volunteer check-in table.
- Assist volunteers at check-in, provide credentials, check schedules, etc.
- Liaison among various Area Managers to ensure all volunteers are supported.
- Assist in keeping the Volunteer Room neat and organized. Refresh snack area.
- Help answer general questions and inquiries.

#### **Qualifications:**

- Friendly and professional demeanor.
- Reliable
- Happy to work as part of a team.
- Min age: 18.

**Work Environment:** The Volunteer Room is a central hub of the show. A fun and active indoor location that is particularly busy at shift change and mealtimes. The Show Volunteer Manager, or seasoned volunteer, will also be on site. Some duties may require walking to outdoor locations and subject to weather conditions.

**Department:** Show Support Volunteers

**Location:** Report to Volunteer Room under East 3 Grandstand

**Time Commitment:** 4-hour shift minimum. Show hours vary through the week but generally between 7 am and 10 pm