



Dressage at Devon  
23 Dorset Rd, Devon, PA  
Volunteer@DressageatDevon.org

### Volunteer Job Description

#### **Assistant Ring Steward - Dixon Oval or Wheeler Ring**

**Overview:** As part of the competition crew, the Ring Steward and Assistant work together to ensure the safe and orderly progression of competitors into and out of the arena and in coordination with the Ring Master, Announcer and the TD as needed. Things can get hectic and stressed and the Ring Stewards work together to set a tone of calm professionalism.

#### What will I do?

- Work with Ring Steward to determine their preferred way of working together.
- Aid Ring Steward in visually checking in horses and riders to warm up area.
- Communicate with Ring Steward when horses move between areas.
- Help ensure safe flow of traffic between warm up and competition rings.
- Maintain a list of horse and rider combinations in the warmup (one for Wheeler one for Dixon)
- Help track changes to Order of Go and schedule.
- Maintain (along with Ring Steward) order in the warmup area. (No pedestrians where indicated, grooms and trainers out of the way)
- Check wristbands of breed show competitors so only those authorized enter the competition ring.

#### Requirements:

- Previous experience working as a Ring Steward or Assistant Ring Steward strongly preferred.
- Maintain focus on safety and flow of competition Order of Go.
- Ability to work calmly around horses/handlers/riders/spectators in a stressful environment.
- Ability to communicate clearly to Riders/Handlers, and Ring Steward.
- Min age: 18

**Training:** On the job training provided prior to start of first shift. If new to this role, plan to shadow a Ring/Asst Steward Volunteer for at least an hour in advance for the ring assigned.

**Work Environment:** This is an outdoor position and subject to weather conditions.

**Department:** Show Volunteers

**Location:** Report to Volunteer Room under East 3 Grandstand

**Time Commitment:** 4-6-hour shift, dependent on length of classes and timing of competition