



Dressage at Devon
23 Dorset Rd, Devon, PA
Volunteer@DressageatDevon.org

Volunteer Job Description

Assistant Ring Steward – Dixon Oval or Wheeler Ring

Department: Show Volunteers – Rebecca Averell
Location: Report to Volunteer Room under East 3 Grandstand
Time Commitment: 4–6-hour shift, dependent on length of classes and timing of competition breaks/delays.

Duties & Responsibilities:

- Work with Ring Steward to determine their preferred way of working together.
- Aid Ring Steward in visually checking in horses and riders to warm up area.
- Communicate with Ring Steward when horses move between areas.
- Help ensure safe flow of traffic between warm up and competition rings.
- Maintain a list of horse and rider combinations in the warmup (one for Wheeler one for Dixon)
- Track changes to order-of-go and schedule.
- Maintain (along with Ring Steward) order in the warmup area. (No pedestrians where indicated, grooms and trainers out of the way)
- Check daily wristbands of breed show competitors to ensure only those authorized enter the competition ring.

Qualifications:

- Previous experience working as a Ring Steward or Assistant Ring Steward preferred.
- Ability to stand/walk for 4+ hours
- Maintain focus on safety and flow of rider order of go.
- Happy to follow procedures and work as part of a team.
- Min age: 18

Requirements:

- Reliable – in place prior to start of classes and remain until end of assigned shift.
- Calm, cool, confident demeanor and able to have a MEANS BUSINESS attitude as necessary.
- Ability to work calmly and effectively around horses/handlers/riders/spectators in a stressful environment.
- Ability to communicate clearly to Riders/Handlers, Ring Steward directly and by radio.

Training: On the job training provided prior to start of first shift. If new to this role, plan to shadow a Ring Steward Volunteer for at least an hour in advance for the ring assigned. Each ring has slightly different procedures for communicating to Ring Master.

Work Environment: This is an outdoor position and subject to weather conditions. Be prepared to work in a wide range of possible conditions!