

DAD Volunteer Job Descriptions 2016

Breed Show

Scribe - Writes judges comments on scoresheet.

Ring Runner - Carries scoresheet from scribe to scorer

Office Runner - Carries scoresheet from scorer to office

Dixon Oval Steward - Oversees Dixon Oval and warmup to insure safety and smooth flow into and out of the ring. Must have previous experience as a ring steward at a breed show.

Dixon Oval Assistant Steward - Assists Steward

Gold Ring Steward - See "Dixon Oval Steward"

Gold Ring Assistant Steward - See "Dixon Oval Assistant Steward"

Bands - Checks armbands of handlers/assistants as they head for ring

White Board - Keeps whiteboard updated with numbers of horses and their order of go

Dixon Oval Gate - Opens and closes main gate to Dixon Oval for horses to enter and exit

Gold Ring Gate - See "Dixon Oval Gate"

Secretary's Assistant - Assists in the Show Office

Announcer's Assistant - Assists Announcers in booth.

Area Cleanup - Keeps warmup and public areas free of manure

Volunteer Room - Assists in check-in of volunteers, answers questions, helps keep volunteer table and supplies organized, helps keep volunteer whiteboard up to date.

Awards - Assists in pinning horses for Awards Ceremonies

Souvenirs - Assist at Souvenir Booth

Tickets - Assist at Ticket Booth

Extra - Be able to replace/spell other volunteers, take water, etc to other volunteers, run errands as necessary

Performance Show

Scribe - Writes judges comments on scoresheet - must meet following qualifications:

must have scribed at a minimum of 3 shows at FEI level in the past 2 years

and

must provide contacts for management of 2 of the shows for references

OR

must have scribed for Dressage at Devon at least twice in the past 5 years

E-Scribe - Types score into computer, training provided.

Runner - Carries scoresheet from scribe to scorer, brings items requested by judges or scribes to judges box

Dixon Oval Steward - Oversees Dixon Oval and warmup to insure safety and smooth flow into and out of the ring. Must have ring steward experience at recognized shows.

Dixon Oval Assistant Steward - Assists Steward

Gold Ring Steward - See "Dixon Oval Steward"

Gold Ring Assistant Steward - See "Dixon Oval Assistant Steward"

Equipment Check (CDN classes only) - Performs bit and equipment check on horses exiting arena. Previous experience required.

Dixon Oval Main Gate - Opens and closes main gate to Dixon Oval for horses to enter and exit.

Dixon Oval Gate @ A - Opens and closes Gate @ A for each performer

Gold Ring Gate @ A - (needed for CDI only) See "Dixon Oval Gate @ A"

FEI Jog - Assist with jog on

Secretary's Assistant - Assists in the Show Office

Announcer's Assistant - Assists Announcers in booth.

Area Cleanup - Keeps warmup and public areas free of manure

Volunteer Room - Assists in check-in of volunteers, answers questions, helps keep volunteer table and supplies organized

Crowd - Assists security people in keeping path clear from warmup to ring

Awards - Assists in pinning horses for Awards Ceremonies

Souvenirs - Assist at Souvenir Booth

Tickets - Assist at Ticket Booth and Back Gate for Saturday evening

Dressage with the Experts Booth - Assist with headphone rentals

Extra - Be able to replace/spell other volunteers, take water, etc to other volunteers, run errands as necessary