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Welcome to the first Dressage at Devon Volunteer Newsletter of 2014. Hard to believe that the big event is less than 3 months away. You can keep up with all the news by checking our [website](#), or following us on [Facebook](#) and [Twitter](#).

Time to Volunteer!

The countdown has begun. September 23 - 28 will mark the 39th Dressage at Devon, and we're counting on our great volunteers to be there to support us. Mark the days now, and [reply to this email](#) with your desired jobs, dates and shifts as soon as possible - we want you to be happy volunteers!

Information for New Volunteers

How This Works

Volunteering for Dressage at Devon can be a lot of fun, but it helps to be prepared. Job assignments are based on availability, desire, and suitability for the job. Look over the job list below, and reply to this email with your experience, chosen job and availability. If you have no prior Dressage Show experience, consider being a floater or Volunteer Room Assistant. Those are both good ways to get your feet wet and



see how things work. And remember, you can always contact me with questions.
[Click Here to Email Me.](#)

Volunteer Jobs

Below is a listing of volunteer positions available for Dressage at Devon. They're broken down by Breed Show (Tuesday through Thursday) and the Performance Show (Thursday evening through Sunday).

Dressage at Devon Volunteer Jobs & Descriptions

Breed Show

Scribe - Up to 4 per shift

Writes judges comments on scoresheet.

Ring Runner - 1 per ring

Carries scoresheet from scribe to scorer

Office Runner - 1 per ring

Carries scoresheet from scorer to office

Steward Dixon

Oversees Dixon Ring and warmup to insure safety and smooth flow into and out of the ring. Must have previous experience as a ring steward at a breed show.

Assistant Steward Dixon

Assists Steward

Steward Gold

See "Steward Dixon"

Assistant Steward Gold

See "Assistant Steward Dixon"

Bands - 1 per ring

Checks armbands of handlers/assistants as they head for ring

White Board - 1 per ring

Keeps whiteboard updated with numbers of horses and their order of go

Dixon Gate - 2

Opens and closes main gate to Dixon Oval for horses to enter and exit

Gold Gate - 2

See "Dixon Gate"

Secretary's Assistant

Assists in the Show Office

Announcer's Assistant

Assists Announcers in booth.

Area Cleanup

Keeps warmup and public areas free of manure

Volunteer Room

Assists in check-in of volunteers, answers questions, helps keep volunteer table and supplies organized, helps keep volunteer whiteboard up to date.

Crowd

Assists security people in keeping path clear from warmup to ring

Awards

Assists in pinning horses for Awards Ceremonies

Souvenirs*

Assist at Souvenir Booth

Tickets*

Assist at Ticket Booth

Coffee Cart*

Handle distribution of coffee and pastries

Extra - minimum of 2 per shift

Be able to replace/spell other volunteers, take water, etc to other volunteers, run errands as necessary

Performance Show

Scribe - 1 per judge (5 in Dixon, 3 in Gold)

Writes judges comments on scoresheet - must meet following qualifications:

- must have scribed at a minimum of 3 shows at FEI level in the past 2 years
- must provide contacts for management of 2 of the shows for references **OR**
- must have scribed for Dressage at Devon at least twice in the past 5 years

NOTE: Scribes who are able to commit to the entire show, including breed show, will be given preferred scheduling.

E-Scribe - 1 per judge in Dixon Oval

Types score into computer, training provided.

Runner - 2 - 3 per ring depending on # of judges

Carries scoresheet from scribe to scorer, brings items requested by judges or scribes to judges box

Steward Dixon

Oversees Dixon Ring and warmup to insure safety and smooth flow into and out of the ring. Must have ring steward experience at recognized shows.

Assistant Steward Dixon

Assists Steward

Assistant Bit Check Dixon

Assist Head Bit Check - must be very proficient in handling horses

Steward Gold

See "Steward Dixon"

Assistant Steward Gold

See "Assistant Steward Dixon"

Assistant Bit Check Gold

See "Assistant Bit Check Dixon"

White Board - 1 per ring

Keeps whiteboard updated with numbers of horses and their order of go

Dixon Main Gate - 2

Opens and closes main gate to Dixon Oval for horses to enter and exit

Dixon Gate @ A - 2

Opens and closes Gate @ A for each performer

Gold Gate @ A - 2 (needed for CDI only)

See "Dixon Gate @ A"

FEI Jog - 2

Assist with jog on Thursday afternoon.

Secretary's Assistant

Assists in the Show Office

Announcer's Assistant

Assists Announcers in booth.

Area Cleanup

Keeps warmup and public areas free of manure *FREE T-Shirt to our cleanup crew*

Volunteer Room

Assists in check-in of volunteers, answers questions, helps keep volunteer table and supplies organized

Crowd

Assists security people in keeping path clear from warmup to ring

Awards

Assists in pinning horses for Awards Ceremonies

Souvenirs*

Assist at Souvenir Booth

Tickets*

Assist at Ticket Booth and Back Gate for Saturday evening

Coffee Cart*

Handle distribution of coffee and pastries

Dressage with the Experts Booth*

Assist in headphone rentals

Extra - minimum of 2 per shift

Be able to replace/spell other volunteers, take water, etc to other volunteers, run errands as necessary

* Indicates Hospitality position

Remember, feel free to contact me with any questions. Click [Here](#) to email me.

Best,

Penny Hawes

Volunteer Coordinator

Dressage at Devon

Dressage At Devon | [The Horse Writer, LLC](#) | <http://dressageatdevon.org>

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